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11 August 1954

MEMORANDUM FOR: []

Assistant Management Officer, DD/I

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50X1
SUBJECT:

Revision of [] Organization and Functions,
Central Intelligence Agency
(Job #579-DLM)

50X1
1. The overall Agency organization chart (Figure 1 of [] which was developed by your Staff has now been approved for publication. Authority has also been obtained to cancel the organization chart of the Director's Office which is currently published as Figure 1 of []

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2. The revision of [] is, however, being carried on our records as an incompleted item, pending receipt of a revised functional statement from your Staff. The attached correspondence is returned for your files.

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3. It is requested that you notify this Staff the approximate date on which we may expect to receive the revised functional statement of []

[]
Chief, Regulations Control Staff

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APPROVED FOR PUBLICATION

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- (1) Regulation Organization and Functions, amended to reflect current date and rescission of Figure I of
- (2) Figure I of (Organization chart)

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Acting Deputy Director
(Administration)

10 Aug '57.
Date

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ER 5-8883

9 August 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: (1) [] Organization and Functions, Central Intelligence Agency

(2) [] Organization and Functions, Office of the Director

1. Authority to publish a revision of [] and to rescind Figure I of [] is hereby requested.

2. The only basic change in the [] is reflected in the organization chart, copy of which is attached. It is planned to change the date of the existing [] to agree with the publication date of the revised chart and to change the rescission line to reflect the rescission of Figure I to []

3. Revised functional statements for both [] are being prepared by the Management Staff but will not be ready in time to permit publication by 15 August, since a functional statement for the Special Assistant for Planning and Coordination, Office of the Director, has not yet been fully developed. The Chief of the Management Staff also advises that it is not planned to include an organization chart with the revision of [] since such a chart would merely duplicate the organization of the Director's Office as reflected on the Agency chart.

4. The attached organization chart was developed by the Chief of the Management Staff, and changes in the DD/P and DD/I portions have been approved by those Offices. A rough draft of this chart was tentatively approved by Mr. Earman, who requested that a copy of the finished art work be presented to the Deputy Director of Central Intelligence for approval prior to publication.

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50X1 5. Inasmuch as the attached chart requires special handling, it is requested that you notify this Staff, when it has been approved and we will make arrangements to have it picked up.

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Chief, Regulations Control Staff

Attachments:

Organization Chart
Approval Sheet

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Chief, Regulations Control Staff

Asst. Management Officer, LE/T Area

[redacted] Organization and Functions, Office of the Director

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1. As we have already discussed, the functional statement for the SA/PC will not be ready in time to permit its inclusion in a revision of [redacted] by 15 August 1954. We hope to be able to forward to you within the next 30 days a functional statement for this office.

2. Apropos of the foregoing, it is recommended that Figure 1 to [redacted] the chart of the Office of the Director be rescinded by the revision of [redacted] which you now have in process.

3. In addition to the fact that the present chart for the Office of the Director is out of date, we consider a chart of that Office to be superfluous in the Organization series. The organization of the Director's Office is readily apparent from the Agency chart [redacted] which immediately precedes [redacted] in the Manual. Further, to be correct, in addition to the DCI and the DDCI, a chart of the Director's Office should include only the IG, the SA/PC and the Executive Assistant to the Director (with the Cable Secretariat). Accordingly we do not plan to submit a new chart with the revision of [redacted]

11/11/54

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JUL 1 - 1954

[redacted]
Assistant Management Officer, DD/I Area
Chief, Regulations Control Staff

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50X1
Revision of [redacted]

REF. : Notice No. [redacted]

1. Your attention is called to the referenced Notice which abolishes the Office of Intelligence Coordination and states that revisions of certain Agency Regulations will be made at an early date.

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2. In accordance with the procedures developed at our recent Staff meeting, it is requested that you furnish this Staff with revisions of [redacted] together with changes which may be required in the organization charts.

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3. For your information, there is attached hereto a proposed revision of [redacted] which was initiated by this Staff in March 1954 but which was suspended until such time as other revisions to [redacted] might be necessary. A copy of my memorandum to the DD/A and [redacted] comments with regard thereto are also attached.

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5-3538

22 March 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Suggested Revision of [] Organization and Functions,
Central Intelligence Agency
(Job #579-DIM)

1. There is submitted herewith for your consideration a suggested revision of [] This revision was developed by this Staff and has not been coordinated with any other component of the Agency. If you approve, coordination will be effected in the normal manner.

2. The attached revision incorporates two paragraphs which are not included in the existing [], namely

- a. Paragraph 1, Creation and Authority. This information is, of course, general knowledge but has not heretofore been included in Agency Regulations.
- b. Paragraph 2a, which is a restatement of the policies presently contained in CIA Regulation [] (It is recognized that this same philosophy is reflected in [] but only as it applies to the use of confidential funds.

3. Provisions of the existing [] have been included without change except for the rewording reflected in paragraph 3b(4) and references to "these Regulations" and "this document." It is believed that references to other Regulations as restated in paragraphs 3a, 3b, and 4 are more accurate as to intended application. As a matter of fact, the statement in paragraph 4 of the attached is the same as paragraph 6 of the transmittal memorandum which established the CIA Manual of Regulations, effective 1 April 1951.

[]
Chief, Regulations Control Staff

Attachment
Proposed Revision to []

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